



Analytics Business Partner Hallgarten & Novum Wines

Context

Join a dynamic, market-leading fine wine group! Coterie Holdings is building a unique ecosystem encompassing all aspects of fine wine, from acquisition and storage to trade and enjoyment. We're passionate about delivering best-in-class service through our expert team, streamlined processes, and cutting-edge technology. With ambitious plans for international expansion, particularly in Asia, there's never been a more exciting time to join Coterie Holdings. We are committed to fostering a collaborative and supportive work environment where employees can thrive and make a significant impact. Shape the future of fine wine with us.

Overview

We are seeking a highly motivated and personable Analytics Business Partner to join our dynamic team. Reporting to our Analytics Manager within Coterie's burgeoning Data Office, this is an exceptional opportunity for someone in the early stages of their data & analytics journey to enhance their analytical skills, gain expertise in data visualisation using Looker, and harness the power of generative AI (Gemini) for business problem-solving. This role offers a unique blend of relationship building and data-driven decision-making within the exciting world of wine.

Specific Responsibilities

- **Building Relationships:** Develop strong relationships with stakeholders across Coterie holdings businesses, understanding their needs, and communicating complex data insights in a clear and accessible way. This involves spending time away from your desk, actively engaging with colleagues in different businesses and departments.
- **Data Analysis:** Perform in-depth analysis of sales, marketing, and other relevant data to identify trends, patterns, and opportunities for improvement.
- **Data Visualisation:** Create compelling and informative data visualisations using Looker to communicate insights effectively to both technical and non-technical audiences. You will receive comprehensive training on Looker as part of your development.
- **Generative AI:** Explore and leverage the potential of generative AI tools like Gemini to enhance business processes, from content creation to data analysis. Training and support will be provided to help you master this cutting-edge technology.
- **Problem Solving:** Proactively identify and solve business problems using data-driven insights and innovative solutions.
- **Project Management:** Manage and deliver analytical projects from start to finish, ensuring timely and accurate results.
- **Continuous Learning:** Stay up-to-date with the latest trends in data analysis, data visualisation, and generative AI.

Required Skills and Experience

- Ideally, 1-2 years of experience in a business-related role.



- Strong level of academic achievement (A Levels, specialist NVQ or higher) in a relevant field (e.g., Business, Marketing, Data, Statistics).
- Strong interest in data, data visualisation, generative AI, and business problem-solving.
- Excellent communication and interpersonal skills, with a proven ability to build relationships.
- Proven analytical and problem-solving abilities.
- A passion for the wine industry is a plus.
- A commitment to staying in the role for at least 2-3 years to maximise learning and development opportunities.

To perform the role to a high level, you'll be able to demonstrate the following skills

- **Organisational Skills:** Strong organisational and multitasking skills with the ability to manage multiple tasks simultaneously.
- **Communication:** Excellent written and verbal communication skills. Able to liaise with clients, suppliers, and team members professionally.
- **Attention to Detail:** High level of attention to detail.
- **Problem-Solving:** Ability to think on your feet and handle unexpected issues that arise.
- **Team Player:** A proactive and positive team player who is willing to pitch in and support the team where needed.

What We Offer

- **Competitive Salary**
- **Bonus**
- **Pension scheme**
- **Events:** company-sponsored social events
- **Education:** comprehensive training on Looker and Gemini, as well as ongoing professional development opportunities, and opportunity for wine education sponsorship
- **Flexibility:** this role is flexible with a main base of Luton but with the ability to work in either our Mayfair or Suffolk office and the ability to work from home.
- **Additional Benefits:**
 - Team member discount on wine
 - An opportunity to build your career, not just take a job!

To Apply

This is an exciting opportunity to join a dynamic and growing company and make a significant contribution to its success. If you are a passionate about Data & Analytics and are eager to leverage your passion to help solve real-world business problems, we encourage you to apply.

If you'd like to apply, please send a cover letter explaining what you can bring to the role, along with your CV to the People team, hr@hnwines.co.uk



COTERIE

Our 5 values of Partnership, Positivity, Passion, Pride and progression mean you will find a collaborative, supportive and friendly team that gives you a platform to succeed and grow.

We are an equal opportunity employer and are committed to equality of opportunity for our current and future employees irrespective of their gender, age, race, disability, marital status, religion or belief, or sexual orientation. We believe that the wide range of perspectives that result from diversity promotes innovation and business success. If you need reasonable adjustments at any point in the recruitment process, please let us know and in your application, please feel free to note which pronouns you use.

Closing date for applications is 25th April 2025, but we reserve the right to close earlier should we find the successful candidate.