

## HALLGARTEN APPRENTICESHIP PROGRAMME

### What is it?

Our 18 month apprenticeship programme continues to encourage the development and growth of new talent within the wine industry, providing a 360-degree perspective of the wine sector from vineyard to table.

A Head Start apprentice will experience all aspects of the Hallgarten & Novum Wines business from time at head office in Luton with the customer services, finance, marketing and brand management teams, experience within the business' nationwide sales teams and through to "hands on" harvest with one of the company's key European partners.

The Head Start programme is designed to give the apprentice total visibility of the Hallgarten & Novum business, allowing them an insight into and understanding of the financial, strategic and commercial aspects of the company.

### Who are Hallgarten?

Hallgarten & Novum Wines is one of the UK's leading specialist wine merchants, with over 85 years of experience importing wines from producers around the world and supplying the UK On and Off Trade sectors. We are the Official Wine Supplier to Ascot, Royal Ascot and Goodwood. In 2018, the business achieved the ISO 14001 accreditation for its dedication to minimising its environmental impact, as well as successfully meeting all criteria to attain the 'Investors in People' accreditation.

With an ever-evolving list of over 1,000 wines sourced from more than 200 producers across 24 countries, Hallgarten has an enviable award-winning portfolio; it features some of the world's greatest producers from the classic regions, whilst also championing esoteric and emerging winegrowing areas. Hallgarten was named International Wine Challenge On-Trade Supporter of the Year 2021; The Drinks Business On-Trade Supplier of the Year 2021; European Merchant of the Year in 2019 and 2018; and has won the prestigious International Wine Challenge Merchant Wine List of the Year Award in 2015, 2016, 2018 2019 and 2021.

As well as a very strong stock and supply record, we have a Training department which offers a variety of courses from WSET qualifications to our own bespoke WineSure training packages to give staff the knowledge to sell and upsell. We also have a dedicated in-house design team to support wine list production and other communication materials.

### What we are looking for

- Bright and enthusiastic individuals, with an interest in wine and the business of wine
- Strong written and oral communication skills
- Pro-active, motivated and ambitious individual able to demonstrate high attention to detail and good organisation skills

- Experience of working in catering, hospitality, leisure or wine retailing is advantageous
- If not already qualified the successful candidate will be required to pass the Wine Spirit Education Trust (WSET) Levels 1 & 2 within 12 months and complete WSET Level 3 within 18 months of starting.
- Quick learner and good team player with an aptitude for hard work
- IT literate
- 2<sup>nd</sup> Language would be useful but not essential
- Eligible to work in the UK
- Willingness to travel and has a valid driving licence and passport

### What are we offering

- 18 month fixed term contract with a view to permanent employment
- 25 days' paid leave in addition to Public Holidays
- Participation in the Company profit share scheme
- Range of optional additional benefits
- Opportunities for further training and development

Our 5 values are partnership, positivity, passion, pride and progression; you will find a collaborative, supportive friendly team at Hallgarten Wines which gives you the platform to succeed and grow.

We are an equal opportunity employer and are committed to equality of opportunity for our current and future employees irrespective of their gender, age, race, disability, marital status, religion or belief, or sexual orientation.

The successful candidate will need to commute to Luton (Capability Green Junction 10 M1) for the duration of the apprenticeship.

The start date is September 2022

Please send your CV and a covering letter outlining your relevant experience and stating why you should be our next Hallgarten Head Start Apprentice to [hr@hnwines.co.uk](mailto:hr@hnwines.co.uk) and the deadline for applications is 31<sup>st</sup> August 2022.